

WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
July 17, 2018

President Daly calls the workshop portion of the July 17, 2018, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION - none

MOTION TO ADJOURN

Offered By: Comm. Sutphin

MEETING ADJOURNED

Seconded By: Comm. Annunziata

**MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
July 17, 2018**

President Daly calls July 17, 2018 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2018-1-7-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Puryear

Seconded By: Comm. Annunziata

BE IT RESOLVED, the bills total of \$97,895.74 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$24,297.99 be approved for the 6/30/18 payroll and the total of \$24,378.45 be approved for the 7/15/18 payroll::

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2018-1-7-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE JUNE 19, 2018 MEETING

Offered By: Comm. Sutphin

Seconded By: Comm. Puryear

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the June 19, 2018 meeting.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2018-1-7-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE June 19, 2018 MEETING

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

BE IT RESOLVED, that the minutes of the Meeting of the June 19, 2018 be ratified and approved.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

RESOLUTION # 2018-1-7-4
A RESOLUTION TO HIRE PART TIME ADMINISTRATOR

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

WHEREAS, The Board of Fire Commissioners of the Neptune Fire District No. 1 had determined it was necessary to create the office of part time administrator for the orderly administration of Fire District Business;

WHEREAS, The Board of Fire Commissioners advertised for the position of Part Time Administrator and conducted interviews of applicants to determine the appropriate individual for the newly created position;

WHEREAS, at the conclusion of the interview process, the Board of Fire Commissioners have determined that the position of Part Time Administrator be filled by Fred Migliaccio.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Neptune Fire District No. 1 as follows:

Fred Migliaccio shall be appointed the Part Time Administrator for the Neptune Fire District No. 1. with a start date to be August 1st, 2018.

The Part Time Administrator shall be subject to the procedures and defined role of employment as outlined in RESOLUTION #2017-1-7-5, said Resolution entitled A Resolution to Create the Office of Part Time Administrator.

The Part Time Administrator shall work a minimum of 20 hours per week and a maximum of 25 hours per week at a compensation rate of \$25.00 per hour, however, annual compensation not to exceed \$30,000.00 per year.

The Part Time Administrator will be re-evaluated after a one-year term.

The Part Time Administrator will not be entitled to any sick days, vacation days or paid holidays.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

Congratulations to Fred Migliaccio

RESOLUTION # 2018-1-7-5
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal/Personnel pertaining to Equal Pay Act

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

REPORTS

CHIEF- 34-66 radio repairs discussed. Recent structure fire good job done by all.
Progress

ASSISTANT CHIEF-

CAPTAINS-

Unexcelled – J. Mauro-4-75 repairs discussed.

Volunteers discussed

COMMISSIONERS REPORTS:

Unexcelled – Sutphin update on Buildings

Shark River – Manning-update on Buildings

Hamilton – Annunziata discussed switching lights to LEDs

Liberty – Puryear progress

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2018-1-7-6

A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Comm. Sutphin

Seconded By: Comm. Annunziata

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

MOTION TO ADJOURN

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

MEETING ADJOURNED