

**MINUTES  
WORKSHOP  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
JANUARY 16, 2018**

President Daly calls the workshop portion of the January 16, 2018, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

none

**MOTION TO ADJOURN**

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

**MEETING ADJOURNED**

**MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
January 16, 2018**

President Daly calls January 16, 2018 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	PRESENT
COMM. SUTPHIN	PRESENT

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY- none**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2018-2-1-1  
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, the bills total of \$149,784.13 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$24,079.35 be approved for the 12/31/17 payroll and the total of \$25,806.48 be approved for the 1/15/18 payroll::

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2018-2-1-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE December 12, 2017 MEETING**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the December 12, 2017 meeting.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2018-2-1-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE December 12, 2017 MEETING**

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

**BE IT RESOLVED**, that the minutes of the Meeting of the December 12, 2017 be ratified and approved.

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

**RESOLUTION # 2018-2-1-4**  
**A RESOLUTION ADOPTING A TEMPORARY BUDGET**  
**FOR 2018 IN THE AMOUNT OF \$459,300.00**

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

**WHEREAS**, the Township of Neptune Fire District #1 has adopted its 2018 Budget on Dec. 12 2017: and

**WHEREAS**, it is necessary for the District to appropriate funds to meet various contractual; commitments and expenditures for utilities which are required while the District is awaiting final approval of its budget: and

**WHEREAS**, N.J.S.A. 40A:14-78.17 allows the District to appropriate up to a maximum of 14% of its prior year's total budget, excluding, in both instances, appropriations made for interest and debt redemption charges and capital improvements, is **\$459,300.00**

**NOW, THEREFORE, BE IT RESOLVED**, that the following temporary 2018 Budget appropriation be authorized,

Operating Appropriations:

Administration:

Salaries and Wages	\$33,000.00
Fringe Benefits	\$17,000.00
Other Expenses:Insurance:	\$50,000.00
Office Expenses	\$14,000.00
Elections	\$ 2,000.00
Fire Prevention	\$ 1,000.00
Professional Services	\$ 36,600.00

**Total Administration** **\$153,600.00**

Cost of Operations and Maintenance:

Salaries and Wages	\$75,000.00
Fringe Benefits	\$57,000.00
Uniforms	\$ 8,800.00
Other Expenses:	

Facilities Maintenance (Bldg)	\$15,000.00
Maintenance Repairs (vehicle)	\$30,000.00
Supplies and Equipment	\$10,000.00
Training and Education	\$ 3,400.00
Utilities	\$15,000.00
Hydrant Rentals	\$30,000.00
Operations and Maintenance Fire Bureau	\$ 1,000.00

Fire Bureau O/E Control	\$20,000.00
FB Fringe Benefits	\$ 2,000.00
Aid to Volunteer Fire Company	\$16,000.00
Aid to First Aids	\$22,500.00

**Total Cost of Operations and Maintenance** **\$305,700.00**

**Total Budget Appropriations** **\$459,300.00**

Dated: 1-16-18

Governing Body

**VOTE:** Comm. Annunziata: AYE; Comm. Manning: AYE;  
Comm. Puryear: AYE; Comm. Sutphin: AYE; Pres. Daly: AYE.

Certified to be a true copy of a resolution adopted on the 16th day of January 2018.

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CLERK

**REPORTS**

CHIEF- Burke - progress

ASSISTANT CHIEF-

Paid Division - progress

CAPTAINS-

Sta 4 – Mauro – no report

**COMMISSIONERS REPORTS:**

Unexcelled – Manning-progress

Hamilton – Annunziata-driveway, progress

Unexcelled – Sutphin – air horn 4-75 status. Annunziata to look into

Liberty- Puryear- progress

Shark River – Daly – replace rear heating unit, stucco done, color issue.

**PUBLIC COMMENT -none**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**MOTION TO ADJOURN**

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

**MEETING ADJOURNED**