

**WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
November 21, 2017**

President Daly calls the workshop portion of the November 21, 2017, meeting to order and calls for a flag salute and moment of silence.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	absent

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

SWEARING IN OF Career Division members:

Matthew Kepler
Bryan Bonanno
Kyle Reid

Congratulations!

ITEMS FOR DISCUSSION IN OPEN SESSION

2-86 discussed to post for sale. Believes it has 30-40 thousand dollars of worth of value.
New to be done 12/11

MOTION TO ADJOURN

Offered By: Comm. Annunziata
MEETING ADJOURNED

Seconded By: Comm. Manning

**MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
November 21, 2017**

President Daly calls November 21, 2017 regular meeting to order.

President Daly asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. DALY	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. MANNING	PRESENT
COMM. PURYEAR	absent

President Daly announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Daly points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2017-1-11-1
A RESOLUTION TO FILL VACANCY ON BOARD**

Offered By: Comm. Daly

Seconded By: Comm. Annunziata

WHEREAS, Commissioner John Fritz resigned from the Fire District effective May 31, 2017, and:

WHEREAS, Pursuant to NJS 40A:16-1, et seq. the Fire District shall appoint a qualified resident of the Fire District to fill the vacancy until the next Fire District election, to be held February 17, 2018;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Fire Commissioners, Neptune Township Fire District No. 1, that **Frank Sutphin** be and he is hereby appointed to fill the vacancy on the Board to be created by the departure of Commissioner John Fritz, effective November 21, 2017.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Pres. Daly: AYE

Frank Sutphin sworn in

Congratulations!

Letter read that Frank Sutphin resigns from officer of Unexcelled.

RESOLUTION 2017-1-11-2
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL

Offered By: Comm. Daly

Seconded By: Comm. Annunziata

BE IT RESOLVED, the bills total of \$90,478.88 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$24,397.42 be approved for the 10/31/17 payroll and the total of \$24,190.63 be approved for the 11/15/17 payroll:

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

RESOLUTION # 2017-1-11-3
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE October 17, 2017 MEETING

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the October 17, 2017 meeting.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

RESOLUTION # 2017-1-11-4
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE October 17, 2017 MEETING

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

BE IT RESOLVED, that the minutes of the Meeting of the October 17, 2017 be ratified and approved.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

RESOLUTION # 2017-1-11-5
RESOLUTION TO AUTHORIZE AND APPROVE PAYMENT
FOR REPLACEMENT OF BIFOLD DOORS AT
SHARK RIVER HILLS FIREHOUSE

Offered By: Comm. Daly

Seconded By: Comm. Annunziata

WHEREAS, the Board of Fire Commissioners has determined the need to replace the 2 water damaged bifold doors caused by a roof leak at the Shark River Firehouse, and

WHEREAS, several quotes were requested with only one being received, and

WHEREAS, funds have been made available in the appropriation account entitled P/B&G Misc. and Commissioner/Treasurer has so certified;

THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners do hereby authorize and approve payment for 2 custom sized birch folding doors to be purchased and installed by Simmen Builders Contractors in the amount of \$6,653.00.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

RESOLUTION # 2017-1-11-6
RESOLUTION TO AUTHORIZE AND APPROVE PAYMENT
FOR NEW SIDING WORK AT THE
SHARK RIVER HILLS FIREHOUSE

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

WHEREAS, The Board of Fire Commissioners has found the need for new siding to be installed on sections of the Shark River Firehouse, and

WHEREAS, quotes have been received as follows:

MTB LLC	in the amount of \$ 6,000.00
Helios Construction	in the amount of \$ 9,000.00
Cypreco Industries	in the amount of \$13,963.00

WHEREAS, funds have been made available in the appropriation account entitled P/B&G Misc. and Commissioner/Treasurer has so certified;

THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners do hereby authorize and approve payment for siding work as per specifications to MTB LLC in the amount of \$6,000.00.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

**2018 BUDGET RESOLUTION
TOWNSHIP OF NEPTUNE
FIRE DISTRICT #1
RESOLUTION # 2017-1-11-7**

FISCAL YEAR FROM JANUARY 1, 2018 TO DECEMBER 31, 2018

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

WHEREAS, the Annual Budget for the Neptune Fire District No. 1 (the “Fire District”) for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 21, 2017; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq) ; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,670,320, which includes an amount to be raised by taxation of \$2,896,466 and Total Appropriations of \$3,670,320; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A: 14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount of surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 21, 2017 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District outstanding debt obligation, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for Adoption on December 12, 2017.

Board of Fire Commissioners Recorded Vote

Member	AYE	NAY	ABSTAIN	ABSENT
Paul Annunziata	X			
Arthur Daly	X			
James Manning Jr	X			
Todd Puryear				X
Frank Sutphin	X			

Certified by: _____
Comm. James Manning Jr.

Date: 11/21/17

RESOLUTION # 2017-1-11-8
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Annunziata

Seconded By: Pres. Daly

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal/personnel issues pertaining to volunteer membership
- Legal issues pertaining to vehicle issues
-

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

REPORTS

CHIEF-

ASSISTANT CHIEF-

CAPTAINS-

Liberty – Holcombe no report

Unexcelled-Mauro thanks Board for recent equipment purchase.

COMMISSIONERS REPORTS:

Hamilton-Annunziata- driveways progress hoping to send it out to bid.

Unexcelled – Manning ice machine repair in progress. Welcomes Comm. Sutphin to Board.
Heat issue resolved.

Shark River-Daly-Stucco work in progress. Siding approved and bollards to be looked into in front of window.

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Mike Dileo thanks Comm. Annunziata for his work with the other agencies.

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2017-1-11-9

A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Pres. Daly

Seconded By: Comm. Sutphin

VOTE: Comm. Annunziata: AYE; Comm. Manning: AYE;
Comm. Puryear: absent; Comm. Sutphin: AYE; Pres. Daly: AYE

MOTION TO ADJOURN

Offered By: Comm. Annunziata

Seconded By: Comm. Sutphin

MEETING ADJOURNED