

**WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
November 22, 2016**

President Fritz calls the workshop portion of the November 22, 2016, meeting to order and calls for a flag salute and moment of silence.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. DALY	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION

Page 5 - officer vacancy –discussed

New Light truck and old E-one discussed

List of ELIGIBLE 2017 Officers have all been submitted

RTK class and who needs it discussed

MOTION TO ADJOURN

Offered By: Comm. Annunziata

Seconded By: Comm. Daly

MEETING ADJOURNED

**MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
November 22, 2016**

President Fritz calls November 22, 2016 regular meeting to order.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. ANNUNZIATA	PRESENT
COMM. DALY	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	PRESENT

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2016-1-11-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Annunziata

Seconded By: Comm.

BE IT RESOLVED, the bills total of \$217,117.63 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$21,694.13 be approved for the 10/31/16 payroll and the total of \$21,034.97 be approved for the 11/15/16 payroll and the total of \$22407.66 be approved for the 11/30/16 payroll

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Annunziata: AYE; Comm. Daly: AYE; Comm. Martuscelli: AYE;
Comm. Puryear: AYE; Pres. Fritz: AYE.

RESOLUTION # 2016-1-11-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE October 18, 2016 MEETING

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the October 18, 2016 meeting.

VOTE: Comm. Annunziata: AYE; Comm. Daly: AYE; Comm. Martuscelli: AYE;
Comm. Puryear: AYE; Pres. Fritz: AYE.

RESOLUTION # 2016-1-9-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE October 18, 2016 MEETING

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

BE IT RESOLVED, that the minutes of the Meeting of the October 18, 2016 be ratified and approved.

VOTE: Comm. Annunziata: AYE; Comm. Daly: AYE; Comm. Martuscelli: AYE;
Comm. Puryear: AYE; Pres. Fritz: AYE.

RESOLUTION # 2016-1-11-4
A RESOLUTION TO HIRE KYLE REID FULL TIME

Offered By: Comm. Daly

Seconded By: Puryear

WHEREAS, the Board of Fire Commissioners do hereby authorize the full time employment be made to Kyle Reid at the end of his probationary period of August 17, 2016.

VOTE: Comm. Annunziata: AYE; Comm. Daly: AYE; Comm. Martuscelli: AYE;
Comm. Puryear: AYE; Pres. Fritz: AYE.

Tabled by: Comm. Annunziata Seconded by: Comm. Puryear
RESOLUTION # 2016-1-11-5
RESOLUTION AUTHORIZING 4 YEAR SALARY
AGREEMENT FOR SALARIED FULL TIME OFFICE STAFF

Offered by: Comm.

Seconded by: Comm.

WHEREAS, the Board of Fire Commissioners, Fire District #1 agrees to a 4 year annual salary agreement for the years of 2017, 2018, 2019 & 2020 for Cindy Warrick, Full Time Finance Clerk & Fran Ciccone, Full Time Administrative Assistant:

WHEREAS, the 4 year salary agreement is to include a 10% Employee cost share of Health contribution freeze for each of the 4 years listed above,

WHEREAS, the first year of 2017 is to include a \$2.00 an hour raise, and

WHEREAS, the remaining years shall include an annual salary increase as follows:
2018 - 2%, 2019 - 2%, 2020 - 2%

WHEREAS, the funds are to be provided for in the Budget under the Appropriation entitled Admin, S/W,

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners, Fire District #1 does hereby authorize said salary agreement to be effective Jan. 1, 2017.

VOTE: Comm. Annunziata: ; Comm. Daly: ; Comm. Martuscelli: ;
Comm. Puryear: ; Pres. Fritz: .

RESOLUTION # 2016-1-11-6
A RESOLUTION TO AUTHORIZE AND APPROVE
EMERGENCY REPAIRS AT THE LIBERTY FIREHOUSE

Offered by: Comm. Annunziata

Seconded by: Comm. Puryear

WHEREAS, during the Lintel repairs being done at the Liberty Firehouse, it has been found emergency structural repairs are needed: and

WHEREAS, one (1) new C9 galvanized “C” channel at each garage door is to be installed in addition to the 4”x4” x 3/8” angle required by contract.

WHEREAS, funds were made available in the 2016 budget account known as P/B&G Misc. and the Treasurer has so certified;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners do hereby approve purchase and payment MTB, LLC in the amount of \$12,476.66

VOTE: Comm. Annunziata: AYE; Comm. Daly: AYE; Comm. Martuscelli: AYE;
Comm. Puryear: AYE; Pres. Fritz: AYE.

RESOLUTION # 2016-1-11-7
A RESOLUTION TO AUTHORIZE TRANSFER OF
2016 APPROPRIATIONS

Offered By: Comm. Martuscelli

Seconded By: Comm. Daly

BE IT RESOLVED, the following 2016 Appropriations be transferred:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Admin S&W	Admin Health	\$ 2,000.00
Admin S&W	Admin FICA	\$ 2,500.00
Legal/Prof Svcs	Maint/Repairs/Radios	\$20,000.00
Dist. Ins.	Maint/Repairs/Radios	\$55,000.00
Fire Dept. S/W	Maint/Repairs/Radios	\$60,000.00
Hydrant Svcs	Maint/Repairs/Radios	\$10,000.00
P/Bldg Grounds	Maint/Repairs/Radios	\$90,000.00

VOTE: Comm. Annunziata: AYE; Comm. Daly: AYE; Comm. Martuscelli: AYE;
Comm. Puryear: AYE; Pres. Fritz: AYE.

**2017 BUDGET RESOLUTION
TOWNSHIP OF NEPTUNE
FIRE DISTRICT #1
RESOLUTION # 2016-1-11-8**

FISCAL YEAR FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

Offered By: Comm. Annunziata

Seconded By: Comm. Daly

WHEREAS, the Annual Budget for the Neptune Fire District No. 1 (the “Fire District”) for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 22, 2016; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq) ; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$3,752,685, which includes an amount to be raised by taxation of \$2,882,268 and Total Appropriations of \$3,752,685,

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A: 14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount of surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 22, 2016 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District outstanding debt obligation, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for Adoption on December 13, 2016.

Board of Fire Commissioners Recorded Vote

Member	AYE	NAY	ABSTAIN	ABSENT
Paul Annunziata	X			
Arthur Daly	X			
Frank Martuscelli	X			
Todd Puryear	X			
John Fritz	X			

Certified by: _____
Comm. Frank Martuscelli

Date: 11/22/16

RESOLUTION #2016-1-11-9
A RESOLUTION AUTHORIZING PURCHASE AND APPROVING PAYMENT
FOR NEW MOTOROLA APX6000XE RADIOS

Offered By: Comm. Annunziata

Seconded By: Comm. Puryear

WHEREAS, The Board of Fire Commissioners has found that the County dispatch shall be switching over to a Trunking system, and

WHEREAS, to ensure future communications with County Dispatch, the Board of Fire Commissioners requires to continue with the replacement our current VHS radios with radios compatible with the Trunking system, and

WHEREAS, The Board requires to continue with handhelds to be installed in the engines and vehicles, and

WHEREAS, these (59) radios are to include the APX6000XE Digital Portable Radios Mobile AND ALL as listed on the quote, and

WHEREAS, this radio purchase has been quoted by Motorola under state contract #83909, and

WHEREAS, this purchase has been in conjunction with Asbury Park to allow for an additional volume discount, and

WHEREAS, funds were made available in the 2016 budget account known as Maint. & Repairs/Radios and Supplemental Fire Services; and the Treasurer has so certified;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners do hereby approve purchase and payment to Motorola c/o Allcomm in the amount of \$257,783.75

VOTE: Comm. Annunziata: AYE; Comm. Daly: AYE; Comm. Martuscelli: AYE;
Comm. Puryear: AYE; Pres. Fritz: AYE.

NEW BUSINESS:

REPORTS

CHIEF-

ASSISTANT CHIEF- Mascarelli - progress

CAPTAINS-

SHR-Fritz Jr. thanks all for fundraiser support (Nokes)

COMMISSIONERS REPORTS:

LIBERTY- Comm. Puryear discussed stucco on windows. Storage shed discussed. Discussed magnetic door by stairs.

Discussed new Chief vehicle lettering options – Opt.4 chosen

UNEXCELLED – Comm. Daly-Boiler pumps discussed. Rear Canopy discussed.

HAMILTON – Annunziata – progress

SHARK RIVER- Martuscelli-roof still leaks

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Comm. Daly states Board is working in company's best interest

MOTION TO ADJOURN

Offered By: Comm. Annunziata

Seconded By: Comm. Martuscelli

MEETING ADJOURNED