

**WORKSHOP-MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
NOVEMBER 18, 2014**

President Fritz calls the workshop portion of the NOVEMBER 18, 2014, meeting to order and calls for a flag salute and moment of silence.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	absent
COMM. SHAFTO	absent

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

**Reminder-Asst. Chief Election  
Unexcelled has submitted their 2 names for Asst Chief:**

**Dan Harker  
Phil Williams Sr.**

**Location- Unexcelled Firehouse  
Date: Saturday December 6, 2014  
Time: 4pm – 6pm**

The eligible voters list for the Asst chief Election  
And the 2015 officer candidates list for each company are due today

- Received Liberty, Unexcelled & Shark River

**MOTION TO ADJOURN**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**MEETING ADJOURNED**

**MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
NOVEMBER 18, 2014**

President Fritz calls NOVEMBER 18, 2014 regular meeting to order.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	absent
COMM. SHAFTO	absent

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2014-1-11-1  
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**BE IT RESOLVED**, the bills total of \$95,050.35 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$22,039.21 be approved for the 10/31/14 payroll and the total of \$20,436.40 be approved for the 11/15/14 payroll:

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-11-2**

**A RESOLUTION DISPENSING WITH THE READING OF MINUTES  
OF THE OCTOBER 21, 2014 REGULAR & SPECIAL MEETING**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the October 21, 2014 meeting.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-3  
A RESOLUTION TO RATIFY AND APPROVE MINUTES  
OF THE OCTOBER 21, 2014 REGULAR & SPECIAL MEETING**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**BE IT RESOLVED**, that the minutes of the Meeting of the October 21, 2014 be ratified and approved.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-11-4  
SECOND READING  
CREATING THE POSITION OF PER DIEM FIRE INSPECTOR**

## NEPTUNE TOWNSHIP FIRE PREVENTION BUREAU

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**WHEREAS;** The Board of Fire Commissioners of Fire District No.1 Neptune Township has been designated as the Local Enforcing Agency for enforcement of the Uniform Fire Safety Act (N.J.S.A. 52:27D-192 ET. SEQ.) and the Uniform Fire Code (N.J.A.C.5:70-1.1 ET. SEQ.); and

**WHEREAS;** The Board has established the Neptune Fire Prevention Bureau and has appointed a Fire Official to administer the provisions of the above referenced Statute and Administrative regulations; and

**WHEREAS;** It is the considered opinion of the Board of Fire Commissioners that the appointment of Per Diem, part-time fire inspectors to assist the Fire Official in the performance of fire inspections and Fire Code enforcement is necessary, desirable and in the public interest.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Neptune Township that the position of Per Diem Fire Inspector is hereby created.

**BE IT FURTHER RESOLVED** that all persons seeking appointment to the position of Per Diem Fire Inspector shall meet the following specified criteria:

1. All qualifications required by N.J.S.A. 40A:14-81.2
2. Hold a valid and current New Jersey Driver's license
3. New Jersey State Certification as a Fire Inspector pursuant to N.J.A.C.

5-71-4 et. seq.

**BE IT FURTHER RESOLVED** that the terms and provisions of this Resolution shall be inoperative until and unless it has been duly published and approved at public hearing in accordance with the provisions of N.J.S.A. 40A:14-81.1.

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Neptune Township on the 18<sup>th</sup> day of November, 2014.

\_\_\_\_\_, Clerk

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION 2014-1-11-5  
A RESOLUTION TO ADVERTISE FOR  
PER DIEM FIRE INSPECTOR**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**BE IT RESOLVED**, the Clerk is hereby authorized to advertise for the position of Part-time (Per-Diem) Fire Inspector.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-11-6  
A RESOLUTION TO AUTHORIZE TRANSFER OF  
2014 APPROPRIATIONS**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**BE IT RESOLVED**, the following 2014 Appropriations be transferred:

<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>AMOUNT</u></b>
Admin S&W	P/Bldg & G	\$40,000.00
Dist. Ins.	Legal/Prof SVCS	\$60,000.00
Fire Bureau Health	Admin, Misc	\$25,000.00
Fire Dept. Health	P/Bldg & G	\$50,000.00
Fire Dept. Health	Fire Prev.	\$10,000.00

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-11-7  
A RESOLUTION TO AUTHORIZE AND APPROVE PAYMENT  
FOR NEW CARPET AT THE UNEXCELLED FIREHOUSE**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**WHEREAS**, the need was found to have new carpeting installed at the Unexcelled Firehouse; and

**WHEREAS**, quotes were requested, received and reviewed; and

**WHEREAS**, the job was found to be authorized to:

Kustom Floors Inc. in the amount of \$5,753.25

**WHEREAS**, funds were made available in the 14 budget account known as P/B&G, and the Commissioner /Treasurer has so certified.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners do hereby authorize and approve payment to Kustom Floors Inc. Inc in the amount of \$5,753.25.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent; Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-11-8**  
**A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**WHEREAS**, State law permits the exclusion of the public in certain circumstances; and,

**WHEREAS**, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

-  
**WHEREAS,** The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**NEW BUSINESS:**

**REPORTS (NOTE FIRE CALL)**

CHIEF-

ASSISTANT CHIEF-

CAPTAINS-

Paid Div – Lt. Allfrey states restructuring internally. 34-86 ready for snow duty.

**COMMISSIONERS REPORTS:**

**Shark River-**Comm. Martuscelli states memo reminding Bldg to be secured went out. Paid Div submitted Bldg report, to be addressed.

Hamilton – progress

Liberty-

Unexcelled – carpet and door projects being addressed

**PUBLIC COMMENT**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

Fred Richart questions who is eligible to vote in Chiefs Election. All members except Social and Cadets.

**MOTION TO GO INTO EXECUTIVE SESSION**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**MEETING GOES INTO EXECUTIVE SESSION**

**RESOLUTION # 2014-1-11-9**  
**A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**Chief Burke** proposes possible acknowledgement for Jumping Brook Fire

**MOTION TO ADJOURN**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**MEETING ADJOURNED**