

**MINUTES  
BOARD OF FIRE COMMISSIONERS  
NEPTUNE FIRE DISTRICT NO. 1  
SPECIAL MEETING  
October 21, 2014**

President Fritz calls the October 21, 2014, regular meeting to order.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	absent
COMM. SHAFTO	absent

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON CAPITAL APPROPRIATIONS QUESTION ONLY-none**

Comm. Martuscelli gives explanation of question  
Vote taken by show of hands

PURSUANT TO N.J.S.A. 40A:14-84, SHOULD THE BOARD OF FIRE COMMISSIONERS, TOWNSHIP OF NEPTUNE, FIRE DISTRICT NO.1, RAISE THE SUM OF \$545,000.00. THE FUNDS ARE TO BE ALLOTTED: \$450,00.00 FOR THE PURPOSE OF LEASE/PURCHASING FIRE TRUCKS/APPARATUS, \$45,000.00 FOR THE PURPOSE OF LEASE/PURCHASING FIRE VEHICLES/APPARATUS, FOR USE BY THE FIRE DISTRICT AND \$50,000.00 FOR FUTURE CONSTRUCTION OR IMPROVEMENTS FOR FIREHOUSES. THE SUM OF \$545,000.00 SHALL BE INCLUDED IN THE 2015 ANNUAL BUDGET OF THE FIRE DISTRICT, UNDER THE SECTION FOR CAPITAL IMPROVEMENTS.

**EXPLANATION**

**THE BOARD OF FIRE COMMISSIONERS, TOWNSHIP OF NEPTUNE, FIRE DISTRICT NO.1 PROPOSES TO LEASE/PURCHASE FIRE VEHICLES/APPARATUS IN 2015, AS PART OF AN ONGOING REPLACEMENT PROGRAM AND TO DEVELOP A FUND FOR ANTICIPATED NEED TO CONSTRUCT AND/OR UPGRADE FIRE STATIONS.**

**VOTERS TALLY ANNOUNCED:**

YES  
32

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NO  
0

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Treas. Signature  
Neptune Fire District #1

10/21/14  
Date

**MOTION TO ADJOURN**  
Offered by: Frank Martuscelli  
**MEETING ADJOURNED**

Seconded: Comm. Frank Lane

**WORKSHOP-MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**NEPTUNE FIRE DISTRICT NO. 1**  
**October 21, 2014**

President Fritz calls the workshop portion of the October 21, 2014, meeting to order and calls for a flag salute and moment of silence.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	absent
COMM. SHAFTO	absent

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

**ITEMS FOR DISCUSSION IN OPEN SESSION**

Thank you note from the Township for participation in Prepare-a-thon read

**MOTION TO ADJOURN**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**MEETING ADJOURNED**

**MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**NEPTUNE FIRE DISTRICT NO. 1**  
**October 21, 2014**

President Fritz calls October 21, 2014 regular meeting to order.

President Fritz asks the Clerk to Call the Roll:

<u>ROLL CALL</u>	<u>PRESENT/ABSENT</u>
PRES. FRITZ	PRESENT
COMM. LANE	PRESENT
COMM. MARTUSCELLI	PRESENT
COMM. PURYEAR	absent
COMM. SHAFTO	absent

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

**PUBLIC COMMENT-ON AGENDA ITEMS ONLY**

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

**RESOLUTION 2014-1-10-1**  
**A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Martuscelli                      Seconded By: Comm. Lane

**BE IT RESOLVED**, the bills total of \$117,086.59 are hereby approved for payment: and,

**BE IT RESOLVED**, that the total of \$18,029.01 be approved for the 9/30/14 payroll and the total of \$22,432.35 be approved for the 10/15/14 payroll::

**BE IT FURTHER RESOLVED**, that the total bills be attached to this resolution and be made part of.

**VOTE:**    Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
              Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-10-2**  
**A RESOLUTION DISPENSING WITH THE READING OF MINUTES**  
**OF THE SEPTEMBER 29, 2014 SPECIAL MEETING**  
**AND THE SEPTEMBER 16, 2014 MEETING**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**BE IT RESOLVED**, that the Clerk dispense with the reading of the minutes of the September 29, 2014 Special Meeting and the September 16, 2014 Meeting.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-10-3**  
**A RESOLUTION TO RATIFY AND APPROVE MINUTES**  
**OF THE SEPTEMBER 29, 2014 SPECIAL MEETING**  
**AND THE SEPTEMBER 16, 2014 MEETING**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**BE IT RESOLVED**, that the minutes of the Meeting of the September 29, 2014 Special Meeting and the September 16, 2014 Meeting be ratified and approved.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-10-4**  
**A RESOLUTION TO RESERVE UNEXPENDED CAPITAL**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**WHEREAS**, the Board of Fire Commissioners shall reserve any unexpended 2014 Capital,

**WHEREAS**, these monies shall be placed in the 2015 Capital Improvement Fund, and:

**WHEREAS**, these monies shall be used for the purpose of previously specified,:

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners does hereby authorize the 2014 Capital reserve to be placed in the 2015 Capital Improvement Fund as so stated above.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION #2014- 1-10-5**  
**A RESOLUTION APPROVING CAPITAL APPROPRIATIONS**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**WHEREAS**, the Board of Fire Commissioners do hereby desire to have the following capital appropriations included in the 2015 budget:

\$450,000.00 for the purchase of new trucks and equipment

\$ 45,000.00 for the purchase of vehicles and

\$ 50,000 towards the Bldg fund.

**WHEREAS**, these appropriations are already built into the budget base and would have no fiscal impact to the 2015 budget on a comparable basis to the 2014 budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the capital appropriations as listed above, be hereby included in the 2015 budget pending verification of a favorable voter approval.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION #2014- 1-10-6**  
**A RESOLUTION FOR THE HIRING OF**  
**TWO (2) FIREFIGHTERS**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**WHEREAS**, the Board of Fire Commissioners of Neptune Fire District #1 had made an offer of employment to Matthew Kepler and Marcus Daniel per Resolution #2014-1-9-9; and

**WHEREAS**, this offer was made pending the successful passing of a background check, medical and physical assessment test, and

**WHEREAS**, both applicants have acquired the successful passing as stated above.

**NOW, THEREFORE**, the Board would like to officially welcome aboard newly hired firefighters Matthew Kepler and Marcus Daniels.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**RESOLUTION # 2014-1-10-7**  
**CREATING THE POSITION OF PER DIEM FIRE INSPECTOR**  
**NEPTUNE TOWNSHIP FIRE PREVENTION BUREAU**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**WHEREAS;** The Board of Fire Commissioners of Fire District No.1 Neptune Township has been designated as the Local Enforcing Agency for enforcement of the Uniform Fire Safety Act (N.J.S.A. 52:27D-192 ET. SEQ.) and the Uniform Fire Code (N.J.A.C.5:70-1.1 ET. SEQ.); and

**WHEREAS;** The Board has established the Neptune Fire Prevention Bureau and has appointed a Fire Official to administer the provisions of the above referenced Statute and Administrative regulations; and

**WHEREAS;** It is the considered opinion of the Board of Fire Commissioners that the appointment of Per Diem, part-time fire inspectors to assist the Fire Official in the performance of fire inspections and Fire Code enforcement is necessary, desirable and in the public interest.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.1 Neptune Township that the position of Per Diem Fire Inspector is hereby created.

**BE IT FURTHER RESOLVED** that all persons seeking appointment to the position of Per Diem Fire Inspector shall meet the following specified criteria:

1. All qualifications required by N.J.S.A. 40A:14-81.2
2. Hold a valid and current New Jersey Driver's license
3. New Jersey State Certification as a Fire Inspector pursuant to N.J.A.C. 5-71-4

et. seq.

**BE IT FURTHER RESOLVED** that the terms and provisions of this Resolution shall be inoperative until and unless it has been duly published and approved at public hearing in accordance with the provisions of N.J.S.A. 40A:14-81.1.

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.1 Neptune Township on the 21<sup>st</sup> day of October, 2014.

\_\_\_\_\_, Clerk

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.



**RESOLUTION # 2014-1-10-8**  
**A RESOLUTION AUTHORIZING EXECUTIVE SESSION**

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

**WHEREAS**, State law permits the exclusion of the public in certain circumstances; and,

**WHEREAS**, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal/Personnel issue pertaining to Garcia ruling re: New Hires
- Legal/Personnel issue pertaining to Duty Crews

**WHEREAS**, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

**VOTE:** Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
Comm. Shafto: absent; Pres. Fritz: AYE.

**NEW BUSINESS:**

**REPORTS**

CHIEF-

ASSISTANT CHIEF-

CAPTAINS-

Pd Div – Allfrey reports Fire Prevention is going well and working on new programs. This year's program being received very well.

**COMMISSIONERS REPORTS:**

Pres. Fritz reports on the apron work at Hamilton.

Drain work done at Liberty, Carl Brandimarte was a big help.

Comm. Martuscelli reports on letter received from SHR asking for permission to place Stihl Saw on engine which the company is to purchase.

Standby sleeping in qtrs. discussed

Also discussed- prior authorization being required from the Board prior to purchasing and placing equipment on Board apparatus per SOG.

**PUBLIC COMMENT**

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

A. Fritz reports SHR Grease trap was cleaned by Sewer Dept.  
Board is discussing to contract out for annual cleaning for all 4 companies

**MOTION TO GO INTO EXECUTIVE SESSION**

Offered By: Comm. Martuscelli                                  Seconded By: Comm. Lane

**MEETING GOES INTO EXECUTIVE SESSION**

**RESOLUTION # 2014-1-10-9**

**A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION**

Offered By: Comm. Martuscelli                                  Seconded By: Comm. Lane

**VOTE:**    Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: absent;  
                 Comm. Shafto: absent; Pres. Fritz: AYE.

**MOTION TO ADJOURN**

Offered By: Comm. Martuscelli                                  Seconded By: Comm. Lane

**MEETING ADJOURNED**