

WORKSHOP-MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
June 17, 2014

President Fritz calls the workshop portion of the June 17th, 2014, meeting to order and calls for a flag salute and moment of silence.

President Fritz asks the Clerk to Call the Roll:

| <u>ROLL CALL</u> | <u>PRESENT/ABSENT</u> |
|-------------------|-----------------------|
| PRES. FRITZ | PRESENT |
| COMM. LANE | PRESENT |
| COMM. MARTUSCELLI | PRESENT |
| COMM. PURYEAR | absent |
| COMM. SHAFTO | PRESENT |

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

ITEMS FOR DISCUSSION IN OPEN SESSION

none

MOTION TO ADJOURN

Offered By: Comm. Martuscelli

Seconded By: Comm. Shafto

MEETING ADJOURNED

**MINUTES
BOARD OF FIRE COMMISSIONERS
NEPTUNE FIRE DISTRICT NO. 1
June 17th, 2014**

President Fritz calls June 17th, 2014 regular meeting to order.

President Fritz asks the Clerk to Call the Roll:

| <u>ROLL CALL</u> | <u>PRESENT/ABSENT</u> |
|-------------------|-----------------------|
| PRES. FRITZ | PRESENT |
| COMM. LANE | PRESENT |
| COMM. MARTUSCELLI | PRESENT |
| COMM. PURYEAR | absent |
| COMM. SHAFTO | PRESENT |

President Fritz announces that the notice requirements of R.S. 10:4-18 have been satisfied by delivering the required notice to the Coaster and the Asbury Park Press, posting the notice on the board in the Neptune Municipal Complex and filing a copy of said notice with the Board Clerk.

President Fritz points to the exits to be used in case of an emergency.

PUBLIC COMMENT-ON AGENDA ITEMS ONLY

The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

F. Richart points out typo in 5th paragraph of resolution #2014-1-6-5 – correction made. Board thanks F. Richart.

Comm. Puryear arrives

**RESOLUTION 2014-1-6-1
A RESOLUTION TO APPROVE THE PAYMENT OF BILLS AND PAYROLL**

Offered By: Comm. Shafto

Seconded By: Comm. Lane

BE IT RESOLVED, the bills total of \$143,956.10 are hereby approved for payment: and,

BE IT RESOLVED, that the total of \$22,298.48 be approved for the 5/31/14 payroll and the total of \$28,495.99 be approved for the 6/15/14 payroll:

BE IT FURTHER RESOLVED, that the total bills be attached to this resolution and be made part of.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

RESOLUTION # 2014-1-6-2
A RESOLUTION DISPENSING WITH THE READING OF MINUTES
OF THE MAY 20th, 2014 MEETING

Offered By: Comm. Shafto

Seconded By: Comm. Lane

BE IT RESOLVED, that the Clerk dispense with the reading of the minutes of the May 20th, 2014 meeting.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

RESOLUTION # 2014-1-6-3
A RESOLUTION TO RATIFY AND APPROVE MINUTES
OF THE MAY 20th, 2014 MEETING

Offered By: Comm. Shafto

Seconded By: Comm. Lane

BE IT RESOLVED, that the minutes of the Meeting of the MAY 20th, 2014 be ratified and approved.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

RESOLUTION # 2014-1-6-4
A RESOLUTION TO ADOPT REVIEWED
EXPOSURE CONTROL PLAN (ECP) FOR
BLOODBORNE PATHOGENS (BBP)

Offered By: Comm. Martuscelli

Seconded By: Comm. Shafto

WHEREAS, the Board of Fire Commissioners is required to annually review and make any revisions to the Fire District's ECP plan in accordance with OSHA Standard 29 CFR 1910.1030,

WHEREAS, the Districts ECP plan has been reviewed by the Safety Commissioner and the Paid Division and;

WHEREAS, No changes were found:

WHEREAS, a copy of this policy is to be placed in each Chief, Asst. Chief, Company and Captains SOG book and;

WHEREAS, each Captain will be responsible for reviewing said policy with their members,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners does hereby adopt the reviewed ECP plan dated June 17, 2014.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

RESOLUTION #2014-1-6-5
AUTHORIZE THE PURCHASE OF FIRE APPARATUS FROM PIERCE
MANUFACTURING COMPANY THROUGH THE
HOUSTON-GALVASTON AREA COUNCIL PURCHASING PROGRAM

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

WHEREAS, the Neptune Township Fire District No. 1 wishes to replace one (1) fire pumper through Pierce Manufacturing Company, a qualified vendor under the Houston-Galvaston Area Council Purchasing Program (H-GAC); and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S. 40A:11-12; and,

WHEREAS, Pierce Manufacturing Company has been awarded H-GAC Contract No. FS12-13 for this apparatus; and,

WHEREAS, the Fire District's Qualified Purchasing Agent recommends the utilization of this contract on the grounds that the price reflects a substantial savings; and,

WHEREAS, the amount of the purchase of one piece of apparatus shall not exceed \$625,942.63; and,

WHEREAS, funds for this purpose are available from the District's Capital Reserve-New Trucks and Equipment, and the District's Financial Officer has so certified in writing,

THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners, Fire District No. 1, Township of Neptune that the District purchase one (1) Pierce Arrow XT Pumper from Pierce Manufacturing Company, through the H-GAC Purchasing Program at an amount not to exceed \$625,942.63; and,

BE IT FURTHER RESOLVED, the chassis prepayment option is to be employed by the Board and the savings of \$13,305.00 are reflected under this purchase contract.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

RESOLUTION # 2014-1-6-6
A RESOLUTION TO AMEND DIRECTIVE 001
RULES AND REGULATIONS OF DEPARTMENT OFFICERS

Offered By: Comm. Shafto

Seconded By: Comm. Lane

WHEREAS, The Board of Fire Commissioners has found the need to revise Directive 001 to better inform the district's members; and

WHEREAS, the revision shall be the addition under the heading "DUTIES OF CHIEF" as follows:

H. The Chief shall conduct a minimum of 4 quarterly Officer Meetings during the year in order to keep the Company Officers and membership informed of the activities and procedures for the District. Failure to meet these requirements, the Chief will go before the Board of Fire Commissioners.

THEREFORE, BE IT RESOLVED, the Board of Fire Commissioners do hereby authorize the above revision of Directive 001 as stated above.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

RESOLUTION # 2014-1-6-7
A RESOLUTION AUTHORIZING EXECUTIVE SESSION

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

WHEREAS, State law permits the exclusion of the public in certain circumstances; and,

WHEREAS, The Board of Fire Commissioners of Neptune Fire District, No. 1 finds that such circumstances currently exist and are as follows:

- Legal/Personnel issue pertaining to Pd Division contract

WHEREAS, The Board of Fire Commissioners will make public, minutes of the closed session when confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners that they are hereby authorized to enter into closed session to discuss legal and personnel matters which are exempt from the public meeting under the Sunshine Law.

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

NEW BUSINESS:

REPORTS

CHIEF-

ASSISTANT CHIEF-

CAPTAINS-

COMMISSIONERS REPORTS:

Hamilton – Lane-progress

Liberty-Puryear-progress

Shark River – Martuscelli-progress

Unexcelled-Shafto-progress

PUBLIC COMMENT

Members of the public may address any concern relating to the Fire District. The public will be permitted one visit to the microphone with a limit of five minutes. No time can be transferred to another party.

MOTION TO GO INTO EXECUTIVE SESSION

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

MEETING GOES INTO EXECUTIVE SESSION

RESOLUTION # 2014-1-6-8
A RESOLUTION TO COME BACK TO REGULAR MEETING SESSION

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

VOTE: Comm. Lane: AYE; Comm. Martuscelli: AYE; Comm. Puryear: AYE;
Comm. Shafto: AYE; Pres. Fritz: AYE.

MOTION TO ADJOURN

Offered By: Comm. Martuscelli

Seconded By: Comm. Lane

MEETING ADJOURNED